

HO#: 01/655  
CCN: 01-122984  
DECEDENT: KINGSBURY, MICHAEL  
DATE: 09/01/01

## Immediate Aftermath Investigative Supervisor Checklist

- Complete and accurate witness statements have been or are in the process of being obtained.
- The lead detective has received all available information to include notes, resumes, etc. from all involved personnel.
- 911 caller information about the address have been retrieved.
- Necessary tasks have been assigned for completion.
- Immediate efforts have been made to ensure the proper notification of next of kin.
- A PD 120 (Death Report) has been prepared.
- A departmental case jacket is initiated.
- A detective is delegated to attend the autopsy.

(Name: W. Carmichael)

### Comments:

To be placed in the Case Folder.

Investigative  
Supervisor: Det. Michael C. Thompson Date: September 1, 2001

**HO#:** 01-655  
**CCN:** 01-122984  
**DECEDENT:** KINGSBURY, MICHAEL  
**DATE:** 09/01/01

## **Seven Day Case Status Review Investigative Supervisor Checklist**

- The case jacket is in proper order, including form UN-512 (see Attachment A) and all necessary resumes have been completed and are included in the proper section of the case jacket.
- Unresolved work plans are discussed and if necessary modified completion dates are established (note in comments).
- Further investigative steps are prioritized (note in comments).
- Further inquiry has been made of all evidence, (i.e., firearms, fingerprints, trace, etc.).
- Appropriate contact has been established and is being maintained with the family of the victim.
- Further necessary canvasses have been completed.
- All witness interviews have been documented on a P.D. 119 or paraphrased on a P.D. 854 (WACIIS Investigative Report).
- All other investigative efforts have been documented on a P.D. 854 (WACIIS Investigative Report).

### **Comments:**

(Use Reverse if Necessary)

**To be placed in the Case Folder.**

**Investigative  
Supervisor:** Det. David A. Johnson

**Date:** September 8, 2001

**HO#:** 01-655  
**CCN:** 01-122984  
**DECEDENT:** KINGSBURY, MICHAEL  
**DATE:** 09/01/01

## **Fifteen Day Case Status Review Investigative Supervisor Checklist**

- Previous review components are revisited to ensure they have been appropriately handled and followed up.
- Status of unresolved work plans is revisited and resolved.
- Further investigative steps are prioritized (note in comments).
- All pertinent locations have been canvassed.
- Inquiry has been made about any evidence not yet processed, (i.e., firearms, fingerprints, trace, etc.).
- Available outside resources have been utilized to the appropriate degree, (i.e. Intelligence Division, Mobile Force, Vice, Patrol, Warrant Squad, other agencies, etc.).
- ALL witness interviews have been documented on a P.D. 119 or paraphrased on a P.D. 854 (WACIIS Investigative Report).
- All other investigative efforts have been documented on a P.D. 854 (WACIIS Investigative Report).

### **Comments:**

(Use Reverse if Necessary)

**To be placed in the Case Folder.**

**Investigative  
Supervisor:** D. A. Johnson

**Date:** September 14, 2001

HO#: HO-01-655  
CCN: 122-984  
DECEDENT: Kingsbury, Michael  
DATE: 09-01-01

Lead Detective - W. Carmichael

### Thirty Day Case Status Review Investigative Lieutenant Checklist

- Previous review components are revisited.
- Further investigative steps are prioritized (note in comments).
- ALL witness interviews have been documented on a PD 119 or PD 854 (WACIIS Investigative Report).
- ALL other investigative efforts have been documented on a PD 854 (WACIIS Investigative Report).
- Review ViCAP form and update if needed.

#### Comments:

Update running resume section III.  
Check on Mobile Crime Report.  
Re-canvass are of offense for additional witnesses.

(Use Reverse if Necessary)

To be placed in the Case Folder.

Investigative *M. B. Davis #L70*  
Lieutenant: Lieutenant Martin B. Davis

Date: 10/06/01

HO#: HO-01-655  
CCN: 122-984  
DECEDENT: Kingsbury, Michael  
DATE: 09-01-01

Lead Detective - W. Carmichael

### **Sixty Day Case Status Review Investigative Lieutenant Checklist**

- The case jacket is up to date and includes all necessary reports, including the checklists (signed by the Investigative Supervisor).
- All investigative leads have been followed to their logical conclusion.
- All evidence has been followed to its logical conclusion (such as DNA analysis, etc.).
- An "Active Homicide 60 Day Review Synopsis" has been completed by the lead detective.
- ViCAP form has been reviewed and any changes or updates made.
- Case status is described as:
  - Further specific activity necessary
  - General incremental activity necessary

Describe necessary activity below and time frame of next review.

Locate additional witnesses by 11-20-01.  
Check on Mobile Crime print hit information.  
Confer with AUSA Quander on status of Grand Jury.

#### **Comments:**

Activity due by 11-20-01

(Use Reverse if Necessary)

To be placed in the Case Folder.

Investigative *M. B. Davis* 11-20-01  
Lieutenant: Lieutenant Martin B. Davis

Date: 11/05/01